



## INVITATION FOR BIDS

### BID No: FMD/PSMT/015/2013

Ethiopian Insurance Corporation invites all interested and eligible bidders to participate in the bid for the Supply of Consultancy Services to review and develop EIC'S Organizational structure, pay structure, Human Resources development including developing viable succession plan for the proposed structure is required.

1. The bid is open only to those bidders who have currently renewed relevant Trade license, registration of value added tax (VAT) and supplier's registration print out from the website of Public Procurement and Property Administration Agency or sources is required for national competitors while equivalent document is required from international competitors.
2. The bid is open to National and International Consulting Firms.
3. A complete set of bid documents can be obtained against payment of a non-refundable fee of Birr 200.00 (two hundred) or equivalent currency.
4. The bid must be accompanied by a bid security of Birr 20,000.00 (twenty thousand) or in the form of CPO or Equivalent Currency for international competitors is required.
5. Bid documents must be delivered to Facility Management Directorate, Ethiopian Insurance Corporation Head Office Building 1st floor room No. 108 on 4 September 2013 at 2:00 pm and bids will be opened on the same date at Facility Management Directorate Conference hall at 2:30 pm in the presence of competitors or their legal representatives.
6. Interested and eligible bidders may obtain further information by Tel: 011-551 24 00 Ext. 217 or 011-550 49 31 or at EIC's website <http://www.eic.com.et>.
7. The Ethiopian Insurance Corporation reserves the right to accept or reject any or all bids.

**Ethiopian Insurance Corporation**